



DEPARTMENT OF THE NAVY

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From: U.S. Fleet Forces Command, Fleet Maintenance Officer
To: Commander, Regional Maintenance Centers
Subj: COMMANDER, REGIONAL MAINTENANCE CENTERS RESPONSIBILITIES
AND REPORTING RELATIONSHIPS

Ref: (a) USFF Msg 211431ZJUN07
(b) COMUSFLTFORCOMINST 4790.3 Joint Fleet Maintenance
Manual

1. Coordination. This letter has been coordinated with COMPACFLT (N43) and COMNAVSEASYSOM (SEA04) and is effective upon receipt.
2. Purpose. The purpose of this letter is to promulgate the responsibilities of Commander, Regional Maintenance Centers (CRMC) and define the interface/relationships between CRMC and the Regional Maintenance Center Commanders and other specified Naval Commands. For purposes of this letter, Pearl Harbor Naval Shipyard and Intermediate Maintenance Facility (PHNSY&IMF) and Puget Sound Naval Shipyard and IMF (PSNS&IMF) are considered Regional Maintenance Centers.
3. Background. The Navy's organic ship maintenance activities include: the seven RMCs, located in Yokosuka/Sasebo, JA, Pearl Harbor, HI, Puget Sound, WA, San Diego, CA, Ingleside, TX, Mayport, FL, Norfolk, VA; the RMC detachments in Naples and Bahrain; Norfolk Naval Shipyard, Norfolk, VA; Portsmouth Naval Shipyard, Portsmouth, NH; Trident Refit Facility, Kings Bay, GA; Navy Submarine Support Facility, New London, CT; and the two submarine tenders. The Navy's regional maintenance strategy was implemented to centralize all Fleet ship maintenance and modernization activity within a single command at each Fleet concentration area to eliminate redundancy and garner efficiency. A key tenet of this ongoing drive for efficiency is standardization and it shall be one of CRMCs basic operating precepts.
4. Scope. The Commander, Regional Maintenance Centers' authority extends across all seven of the RMCs and their detachments, except as specifically excluded in paragraph 5 below. In addition to carrying out policy and direction from

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higher authority, specific responsibilities of the Commander, Regional Maintenance Centers include but are not limited to:

a. Maintaining full involvement in RMC workload prioritization decisions by assigning the local RMC Commander as chairman of the Local Board of Directors.

b. Overseeing the efficient and effective accomplishment of Fleet maintenance and modernization, including development of and adherence to execution plans. Ensuring contract work onboard nuclear-powered ships is accomplished in strict compliance with the requirements of NAVSEAINST 4350.2C. This instruction contains policy and direction to make sure contractors have the knowledge and training to meet NAVSEA requirements for quality, safety, and radiological controls for work onboard nuclear-powered ships.

c. Evaluating RMC processes to determine those that are "best of breed", then ensuring their establishment across all RMCs.

d. Maintaining non-shipyard RMC organizational structure configuration control and serving as approval authority for all non-shipyard RMC organizational structure change requests.

e. Ensuring the proper operation of the Contracts Governance Council, established by reference (a), and the provision of appropriate contract related recommendations to the enhanced Fleet Maintenance Board of Directors (FMBOD).

f. Vigorous implementation of a LEAN-based continuous process improvement program for all non-Naval shipyard RMCs. Although NAVSEA is responsible for the program for RMCs that include Naval shipyards, the Commander, RMCs shall ensure that shipyard and non-shipyard RMC efficiency efforts in areas such as LEAN, TOC, 6-Sigma, etc. are fully aligned, leveraged and complementary.

g. Coordination with all stakeholders, including ship acquisition program executives, NAVSEA Program Managers, CLASSRONS, etc, to ensure adherence to all Fleet ship modernization programmatic and funding milestones.

h. Identification of work assignment decisions, which are likely to have significant industrial base, operational, cost or political ramifications to the FMBOD.

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i. Providing oversight of the RMC Capabilities Plan Working Group (CPWG) that is a sub-group chartered by the FMBOD under the Navy Ship Maintenance CPWG.

j. Making determinations for individual RMCs whether or not specific reimbursable tasks are authorized under existing FMO policy.

k. Ensuring that all RMCs, shipyard and non-shipyard, adhere to reference (b) and other pertinent instructions, policy and guidance, including those provided by their supported TYCOMs.

l. Serving as the FMO's designated lead to oversee Fleet assessments of RMCs, both at shipyard and non-shipyard RMCs.

m. Serving as the nexus for data calls/reports requiring input from multiple RMCs, to ensure consistency and to ensure they are properly routed via the appropriate Fleet(s) before being provided to other commands.

n. Executing policy and guidance from USFF as a direct reporting command as delineated in USFF Mission, Function and Task guidance.

o. Overseeing the efficient and effective use of Information Technology systems used by the Regional Maintenance Centers, to include retention of a Navy Enterprise Maintenance Automated Information System (NEMAIS) Support Team until its successor system is fully implemented.

p. Ensuring that RMCs comply with existing NAVSEA instructions relating to the former repair Supervisor of Shipbuilding, Conversion and Repair (SUPSHIPS) functions and ensuring the linkage to COMNAVSEA in the areas of technical authority and contracting authority remains sacrosanct, including the exercise of environmental, safety and legal matters as they relate to these two areas. RMC personnel nominated for Chief Engineer or Contracting Officer positions shall receive COMNAVSEA concurrence prior to assignment.

q. Ensuring the contracting for nuclear ship work to Northrop Grumman Newport News or Electric Boat Corporation is done via the respective SUPSHIP (i.e., SUPSHIP Newport News or SUPSHIP Groton) vice an RMC.

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5. The following areas are specifically excluded from the purview of the Commander, Regional Maintenance Centers:

- a. Oversight of industrial work executed by Naval shipyards.
- b. Determination, acquisition or maintenance of Naval shipyard core facilities and capabilities.
- c. Oversight of nuclear work.

6. The Commander, Regional Maintenance Centers is authorized to charter and direct such cross functional and cross regional teams as necessary to reasonably carry out the above responsibilities.

7. Reporting Relationships. The Commander, Regional Maintenance Centers is assigned primary duty to Commander, U.S. Fleet Forces Command, with additional duty assignment to both Commander, U.S. Pacific Fleet and Commander, Naval Sea Systems Command. MARMC, SERMC and SCRMC are subordinate, echelon 4 commands directly reporting to Commander, RMCs. The Commanders of SWRMC, PSNS & IMF, PHNSY & IMF, and SRF Yokosuka shall report to Commander RMCs in an additional duty relationship for those areas addressed in this letter. The Commanders of NNSY and PNSY shall support Commander, RMCs as necessary for him to meet requirements of this letter.


J. A. BROOKS

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